



October EAC General Meeting (Minutes)

October 23/2022 @ 10:00am in the Clubhouse and via Zoom

1. Quorum established – 12 Members in attendance with 1 Guest
 - Luke Gordon, Darlene Fowlie, Kris Reynolds, Dave Boisvert, Andrew & Jana Nadler, Andreas Tize, Rudy Hoffmen, Larry Dyke, Len Burgess, Les Thomson (via Zoom), and Jim Klymson (guest)
2. Meeting called to order at 10:03am
3. Motion to adopt minutes from July 17/2022 General Meeting was carried (DB/LD)
4. Additions to the agenda: Larry to discuss the possibility of utilizing Patrick Kliene's Simulator.
5. Motion to adopt the agenda was carried
6. REPORTS OF OFFICERS
 - 6.1 SECRETARYS REPORT – (at end) was adopted
 - 6.3 TREASURERS REPORT – (at end) was adopted
 - 6.3 AIRPORT REPORT – (at end) was adopted
 - 6.4 MAINTENANCE REPORT – (at end) was adopted
 - Denny had a reminder to everyone that when closing the passenger door in GEKO that it needs to be firmly closed before pushing down the latch. Failure to do so can bend the control panel.
 - Research coming up next month on GEKO for the Transponder Decoder.
 - 6.5 FLIGHT OPERATIONS REPORT - (at end) was adopted
 - Items added to the report:
 - There was a motion put forward today by Dave Boisvert that any of the flying members that have money left over in their account, it will be carried over to the next year and tacked onto their new 5 hour buy-in. All members present today voted yes to this motion. This will be brought the next BOD meeting for further discussion.
 - Luke make a suggestion for Director of Flight Operations to try to put together a 24 month Recurrency seminar to be help at the EAC Clubhouse to be held annually for all of the flying members.
7. REPORTS OF COMMITTEES
 - 7.1 FACILITY COMMITTEE REPORT – (at end) was adopted
 - Items added to the report:
 - Luke would like to have a BBQ/ Work Party **after** the AGM to help with a few of the more pressing issues.
 - Andres is going to look into applying for grants to help replace the roof along with other repairs. He has a contact, Karen Spicer, that he is going to get in touch with to see what might be available for the EAC.
 - 7.2 INSURANCE COMMITTEE REPORT – (at end) was adopted
 - 7.3 MEMBERSHIP & COMMUNICATIONS COMMITTEE REPORT – (at end) was adopted

- Four new members have applied or have enquired about membership in the last month or so. Dean Cockerill, Jim Klymson, Jim Reich, and Richard Eastly.
- Larry to contact Yvonne Smith to see if she would be interested in offering ground school at the EAC Clubhouse. EAC would not pay Yvonne she would be paid from her students and for using the Clubhouse the students would purchase a Membership to the EAC. Kris also brought up that there is another instructor that has her own plane, Amy Pal, who has been coming to CAP3 and might also be an option. Further discussion at the next BOD meeting when we find out more information.

8. OLD BUSINESS

8.1 T-Shirts

- There are only 7 shirts left, mostly XL with a few Smalls (it is all profit now). For the next order it was suggested to have more of the softer fabric shirts along with Hoodies and possibly hats. Luke to bring them to the AGM Meeting to see anyone is interested in purchasing one. Payment will be done through etransfer to EAC Treasurer.

8.2 Party / Fundraiser

- Try to strike up a committee or just get volunteers at the AGM to take over the party planning and maybe to set up a Christmas Party, a fly-in to CAP3, and possibly another Texeda Fly-in.

9. NEW BUSINESS

9.1 New Cleaner for the Clubhouse – Tracy Fromager will be taking over the position. She will resume account with Dragons Den Cleaning. *Les has offered to pick up any cleaning supplies needed when he makes his weekly Costco runs.*

9.2. Patrick Kliene's Simulator – Patrick Kliene has offered to have scheduled simulator session with his simulator. This would be two people at a time with one observer and one pilot and then switching roles. Luke asked Larry to get in contact with Patrick to see if there is any way to make this into a fundraiser for the EAC.

10. DATE OF NEXT MEETING FOR THE BOD: November 9, 2022, at 7pm.

11. DATE OF NEXT MEETING FOR EAC Meeting with be the AGM: November 20, 2022, at 10am at the EAC Clubhouse with the option of a Zoom link.

12. TERMINATION: Meeting was terminated at 11:05am.



Elphinstone Aero Club

BOARD OF DIRECTORS REPORTS – OCTOBER 23, 2022

Chair Report (LG)

- Things are going well with no major issues.
- The Caple's left the clubhouse in good shape after their party so thanks to them.

Secretary's Report (DF)

- An email was sent out to all the Members with a few housekeeping issues and reminders (to close and lock the flight ops room, Foscam login, t-shirt availability, save the date for the AGM in November along with a notice of the AGM with resolutions and proxy information, and asking if anyone is interested in taking on one of the BOD positions that will be available in November).
- Amy has been emailed to upload minutes to the EAC website.
- Draft of the Agenda for the AGM needs to be adopted.

Treasurer's Report (JB)

- Club's account balance sits at \$21,968.32 as at August 31, 2022, with a further \$43,317.75 sitting in term deposits (maturity dates 16Jul22 & 15Jul24), and \$26.44 in Credit Union shares.
- GEKO flew a total of 21.6 revenue hours in September.
- Payment to D. James for 50hr inspection (\$245)
- Collabria visa paid – VIP CFS, Maps (\$89.69)
- \$930 has been collected from T-shirt sales
- Dashboard and usage charts are also attached for further information
- Draft 2022-2023 to be presented for Board approval

Airport Report

- The lights have been ordered and will be installed upon arrival.
- There is an issue with the Fuel Pump (seems to be resolved), be sure to take a photo of your purchase because you may not receive a paper slip (be sure to write your name on the slip and circle the date before you put it in the safe).
- Trees have still not been cut because there is an issue that is (hopefully) being dealt with.

Maintenance Committee Report (KR)

- Maintenance is based on airtime, not flight time.
 - o Airtime September 2022: Sept 30: 6884.2 hrs
August 31: 6865.7 hrs
 - o Airtime September 2022: 18.5 hrs
 - o Airtime October 6,2022: 6888.1 hrs
 - o Total Airtime for October to this date: 3.9hrs
- There have been no unscheduled maintenance issues in the 66.3 hrs since the 100hrs/annual inspection on July 4, 2022.
- Average oil consumption since 50 hr service – 6.6 hrs per qt.
- Flying Members are to be commended on the condition of the windshield which is still in as new condition – Well Done!

Flight Operations Committee Report (DT)

- An email reminder has been sent out to one flying member who's 24-month recurrency will be expiring in November 2022.

Facilities Committee Report (LG)

- Water leak has not been fixed that goes from the clubhouse to Greg's trailer. Greg said that the SCRCD will be paying for it however, nothing has been done yet (Luke to follow up with Greg)
- Need to come up with a date that works for all the directors and members for a work party
 - o Wall replacement on the lower hangar area
 - o Stud replacement also door sill
 - o General outside cleanup before winter
 - o Andrew will be coming to pump the septic in the next two weeks

Insurance Committee Report (JB)

- Nothing new from the District of Sechelt with regards to covering the building insurance or helping with a portion of a payment. We will wait for it to be taken to council.

Membership & Communications Committee Report (LD)

- Larry is still chasing a few people that have showed interest in becoming a member of the club. (brought interested gentleman to the meeting today with a form filled out, I have sent it off to the BOD for approval)
- There have been 8 people that have inquired about PPL instruction, and they have been referred to Yvonne Smith.
- The **last** seminar will be on November 16, 2022, at the EAC Clubhouse starting at 5pm. The topic: Aircraft Navigation Systems Seminar put on by Patrick Kliene.



Elphinstone Aero Club

Treasurer's Report to the Board of Directors – October 12, 2022

- Club's account balance sits at \$21,968.32 as at August 31, 2022, with a further \$43,317.75 sitting in term deposits (maturity dates 16Jul22 & 15Jul24), and \$26.44 in Credit Union shares.
- GEKO flew a total of **21.6** revenue hours in September.
- Payment to D. James for 50hr inspection (\$245)
- Collabria visa paid –VIP CFS, maps? (\$89.69)
- \$780 has been collected from T-shirt sales to date.
- Dashboard and usage charts are also attached for further information
- Draft 2022-2023 to be presented for Board approval

Elphinstone Aero Club Dashboard

Status Update - September 30, 2022

A. Aircraft hours

	Budget	YTD	YTD-2021	TTSO	TBO	Remaining
GEKO	110	147.7	100.2	1915.7	2000	84.3
Non-Rev	-	1.0	1.7			

B. Income

	Budget	YTD	over (under)
Dues	\$ 4,500.00	\$ 4,480.00	\$ (20.00)
GEKO	\$ 18,150.00	\$ 25,236.14	\$ 7,086.14
Interest	\$ -	\$ 317.75	\$ 317.75
Donations.	\$ -	\$ 856.77	\$ 856.77
Totals:	\$ 22,650.00	\$ 30,890.66	\$ 8,240.66

Aircraft usage rates/hr

GEKO \$ 180 As of Apr. 14/22

C. Overhaul Reserves

GEKO #	\$ 32,406.50	@ Oct31, '21
GEKO	\$ 3,655.00	current year
Total:	\$ 36,061.50	
Surplus:		

Engine overhaul reserve rates/hr airtime

\$ 25.0

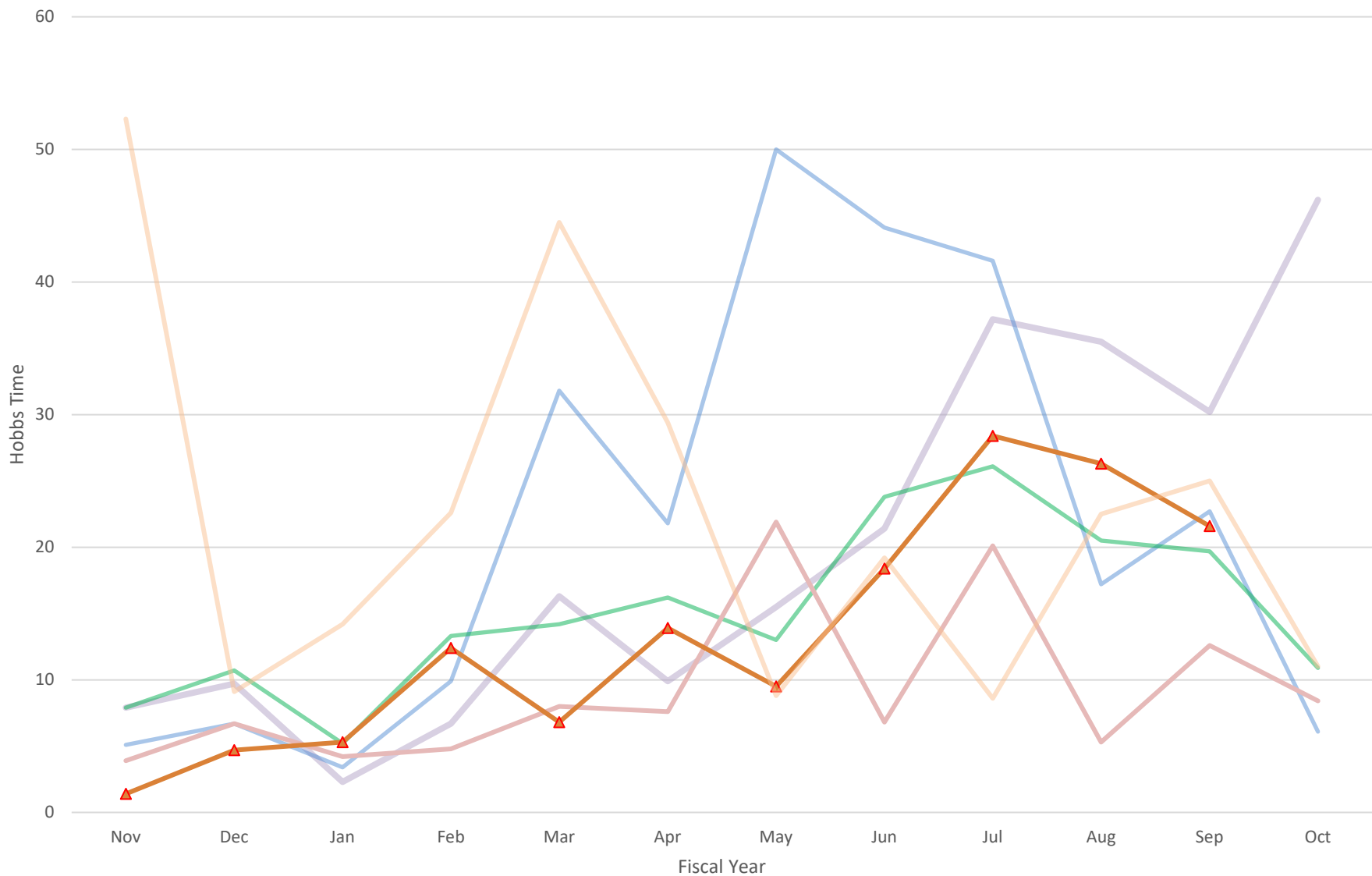
D. Expenses

	Budget	YTD	Over (Under)
Buildings and Admin			
Utilities / Parcel Taxes	\$ 410.00	\$ 421.54	\$ 11.54
Facilities, office & misc.	\$ 2,340.00	\$ 2,083.30	\$ (256.70)
Cleaning	\$ 800.00	\$ 169.55	\$ (630.45)
Bank fees	\$ 35.00	\$ 11.14	\$ (23.86)
Accounting Consulting	\$ 250.00	\$ -	\$ (250.00)
Building maintenance	\$ 6,500.00	\$ 194.40	\$ (6,305.60)
Insurance			
GEKO	\$ 8,700.00	\$ 7,440.00	\$ (1,260.00)
Premises	\$ 1,050.00	\$ 3,446.00	\$ 2,396.00
D&O Liability	\$ 1,150.00	\$ 1,288.00	\$ 138.00
Aircraft Maintenance			
GEKO	\$ 7,050.00	\$ 13,132.06	\$ 6,082.06
Misc. Aircraft Costs			
FC / SPOT	\$ 725.00	\$ 333.19	\$ (391.81)
CFS/Maps/Nav Can Fees	\$ 375.00	\$ 365.38	\$ (9.62)
Totals:	\$ 29,385.00	\$ 28,884.56	\$ (500.44)

E. Cash statement

2021 Year End Balance	\$ 69,207.53	Member dep.:	\$ 5,310.86	Pending Paymts:	\$ -
Last Month's Balance	\$ 65,286.07			Pending Deposits	\$ -
Month End Balance	\$ 66,079.31			Total:	\$ 60,768.45
		O/H reserves:	\$ 36,061.50	Remainder:	\$ 24,706.95

GEKO Usage: 2021-2022 Compared to last 5 years



'2019 Flight Time '2018 Flight Time 2017 Flight Time 2021 Flight Time 2022 Flight Time 2020 Flight Time

Aircraft Usage per Flying Member - Sept. 30 , 2022

