



**April EAC General Meeting (Minutes)**  
**April 24/2022 @ 10am in the Clubhouse and via Zoom**

1. Quorum established – 13 Members in attendance
  - Darlene Fowlie, Jen Burgess, Kris Reynolds, Doug Thomas, Len Burgess, Lucas Chamberlain, Dave Boisvert, Chris Royals, Andreas Tize, Rudy Hoffman, Dennis James, Robert Carey, and Larry Dyke
2. Meeting called to order at 10:00am
3. Motion to adopt minutes from January 16/2022 EAC Meeting was carried (KR/AT)
4. Additions to the agenda: Nil
5. Motion to adopt the agenda was carried (JB/KR)

6. REPORTS OF OFFICERS

6.1 SECRETERYS REPORT

- Pilot Information Sheets were sent off to Jen before she left on her trip.
- Amy Crider has been emailed with a few things to upload to the EAC website.
- One month of Zoom was purchased again for the month of April. Invoice forwarded to Jen. However, it was decided that the club will purchase an annual account.
- Next on my list will be the 2023 Tax Exemption submission to the district of Sechelt that is due by May 31, 2022.

6.2 TREASURERS REPORT

- Report attached (adopted and carried by DF/DT)
- Club's account balance sits at \$35,264.46 as at March 31, 2022, with a further \$43,000 sitting in term deposits (maturity dates 16Jul22 & 15Jul24), and \$26.44 in Credit Union shares.
- GEKO flew a total of **6.8** revenue hours in March.
- 2020-2021 NPO Information Return has been completed and mailed out.
- **Annual Insurance:**
  - o **Aircraft:** Quote was received from Air1 for \$7,740; broken down as follows for an increased hull value of \$68,000:
    - Hull Premium - \$5,440.00
    - Liability Premium - \$2,000.00
    - Account Fee - \$300.00
  - o Premises insurance was quoted the same as last year - \$1,000.
    - o **Other:** Discussions with the ReFrame Group re: Premises Insurance D&O insurance is ongoing. The question was raised whether we want Building insurance in addition to liability insurance (ie. if Clubhouse burnt to the ground, currently we are not insured for replacement cost). Would like the BOD to decide whether to proceed with Building Insurance and come up with a Building and Contents Value at this meeting.
    - o **All 5 board members have agreed that EAC needs to have Building insurance for the Clubhouse.** The agreed replacement cost would be \$600,000, with the contents being \$10,000. (More to discuss at next BOD meeting)

- - GEKO's hourly cost has been updated to include the increased fuel price of \$2.20/litre and the \$7,740 insurance premium.
  - 100hrs flying = \$241/hr (vs \$229/hr with static fuel/insurance rates) o 140hrs flying = \$198/hr (vs \$186/hr with static fuel/insurance rates)
  - **Fuel Sur Charge of \$15 to be effective immediately. (Email has been sent to all flying members)**
- Dashboard and usage charts are also attached for further information

### 6.3 AIRPORT REPORT

- District of Sechelt is in the process of getting quotes for the installation of the lights and control system.
- Gas pump is having the same issues and needs to be reset most times.
- Drag racers are still interested in using the runway. They are being encouraged to build their own strip on the North side of the runway that will act as a taxiway for the pilots. (Still all up in the air currently). 3 dates for races have been put out but not confirmed.
- Once lights are installed the Drag racers will need to find a new strip.

### 6.4 MAINTENANCE REPORT

*Maintenance is based on Airtime and Calendar Time not Flight time*

- **Report attached.**
- No outstanding maintenance issues currently.
- Next 100hr/annual dew 01 July 2022 or 6822.8 hrs airtime. Whichever comes first.

### 6.5 FLIGHT OPERATIONS REPORT (Doug Thomas)

- EAC has 11 flying members with up-to-date documents
- 2 flying members awaiting medical documents
- 1 new member who is in the process of sending in his documents, no info sent at this time.

## 7. REPORTS OF COMMITTEES

### 7.1 FACILITY COMMITTEE REPORT

- The clubhouse has no new issues or concerns.
- The west hanger support will be replaced in the spring.
- New inserts will be needed for 4 of the windows in the future.
- Door seal will be replaced, parts are in.
- Septic to be pumped in the spring.

## 8. OLD BUSINESS

### 8.1 Insurance Committees (Jen B{Chair}, Luke G and Jamie M)

- Next to come up will be the Directors Liability Insurance and The Clubhouse Insurance

### 8.2 Larry would still like to make the Sunshine Coast more aware of the airport and aviation as well as light planes

- Airport open house
- Mini ground school for the public with the discussion on light plane safety
- Approaching schools with ground school in an hour to be held outside, in classrooms or with a fieldtrip to CAP3.
- COPA for kids
- Connect with Air Cadets for presentation to new recruits.
- Model Aircraft Model Building Activity
  - Larry has created an aircraft model building activity
  - This can be used to help create awareness for the airport and the club
  - Directed at kids but will have the probability of potential interest to anybody
  - Larry has built prototype.

Cathy Gordon has contacted Larry and on May 17 and 18 he will be going into 3 different schools to give an aviation presentation. Dave will join Larry to talk a bit about life as a Commercial Pilot. Andreas will talk to some of his connections to see if any of the Helicopter Pilots would be interested in helping as well.

### 8.3 Membership and Communications Committee Report (Larry Dyke, Patrick Kleine)

- Larry and Patrick have been in communication to try and set up a Communication Plan for 2022.
- One of Patrick Kleine's companies have a technology solution called Zoho. This includes accounting, meetings, online conferences, website management along with many other options. Patrick would like to donate an account to the EAC for one full year.
- Patrick Kleine would also like to donate \$10,000 from his digital marketing company to rebuild our EAC website. This would all be pro bono.

- *We are still uninformed on the annual upkeep cost past 12-month free donation with regards to the new website as well as changing to Zoho.*

- ❖ **We have decided as a board that it might be above our budget to switch over to a new website and that at this time us, as a club, will stay with what we have and are using.**

- Patrick would like to try and bring more benefits to all the flying members such as:
  - Seminars; possibly start an education committee, access to the Clubhouse, ect.

**There has been two Seminars was held at the Clubhouse so far. They were both a small turnout but well received. Dates, times, and topics have been sent out to all the club members.**

### 8.4 Fly-In Texada Fund Raiser

On April 9, 2022, we successfully completed our first Fly-In Texada Fundraiser.

- We had 14 people join us for a flight to Texada, a turn on the simulator, a tour around the museum and a burger.
- We had 5 pilots (Luke, Larry, Robert, Rodger and Darlene) volunteer their time as well as flight time and planes to help make everything happen. We also had Rudy helping to even out the planes with the weight and balance.
- All participants donated \$100 with one and possible two signing up to be non-flying members. (Jasper V. has submitted all his documents and been approved by the BOD. We still have two people thinking about it)
- \$535 was given to the Texada boys.
- Larry Dyke and Robert Carey volunteered their time and plane to the Fly-In-Texada fundraiser for the EAC. It was put to suggestion that we donate \$200 to both gentlemen as a gesture of kindness and to offset fuel costs.
  - **It was brought up that in September the Airport might be hosting an "All About Flight" seminar/demonstration and that it might be a good day for the Texada Boys to bring over the Simulator.**

## 9. NEW BUSINESS

### 9.1 Tee Shirt Fundraiser

- Luke has a contact that would be willing to make Logo Tee Shirts for EAC for our personal benefit or for added revenue to the club with our fly-in fees

10. **DATE OF NEXT MEETING FOR THE BOD: May 11, 2022, at 7pm.**

11. DATE OF NEXT MEETING FOR EAC General Meeting: July 17, 2022, at 10am at the EAC Clubhouse.

12. TERMINATION: Meeting was terminated at 10:38am



## Elphinstone Aero Club

### Treasurer's Report to the Board of Directors – April 13, 2022

- Club's account balance sits at \$35,264.46 as at March 31, 2022, with a further \$43,000 sitting in term deposits (maturity dates 16Jul22 & 15Jul24), and \$26.44 in Credit Union shares.
- GEKO flew a total of **6.8** revenue hours in March.
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  - 100hrs flying = \$241/hr (vs \$229/hr with static fuel/insurance rates)
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- Dashboard and usage charts are also attached for further information

# Elphinstone Aero Club Dashboard

Status Update March 31, 2022

## A. Aircraft hours

	Budget	YTD	YTD-2020	TTSO	TBO	Remaining
GEKO	110	30.4	26.1	1819.4	2000	180.6
Non-Rev	-	0.2	1.5			

## B. Income

	Budget	YTD	over (under)
Dues	\$ 4,500.00	\$ 4,270.00	\$ (230.00)
GEKO	\$ 18,150.00	\$ 4,943.85	\$ (13,206.15)
Interest	\$ -		\$ -
Misc.	\$ -	\$ -	\$ -
<b>Totals:</b>	<b>\$ 22,650.00</b>	<b>\$ 9,213.85</b>	<b>\$ (13,436.15)</b>

*Aircraft usage rates/hr*  
 GEKO \$ 165

## C. Overhaul Reserves

GEKO #	\$ 32,406.50	@ Oct31, '21
GEKO	\$ 760.00	current year
<b>Total:</b>	<b>\$ 33,166.50</b>	
<b>Surplus:</b>		

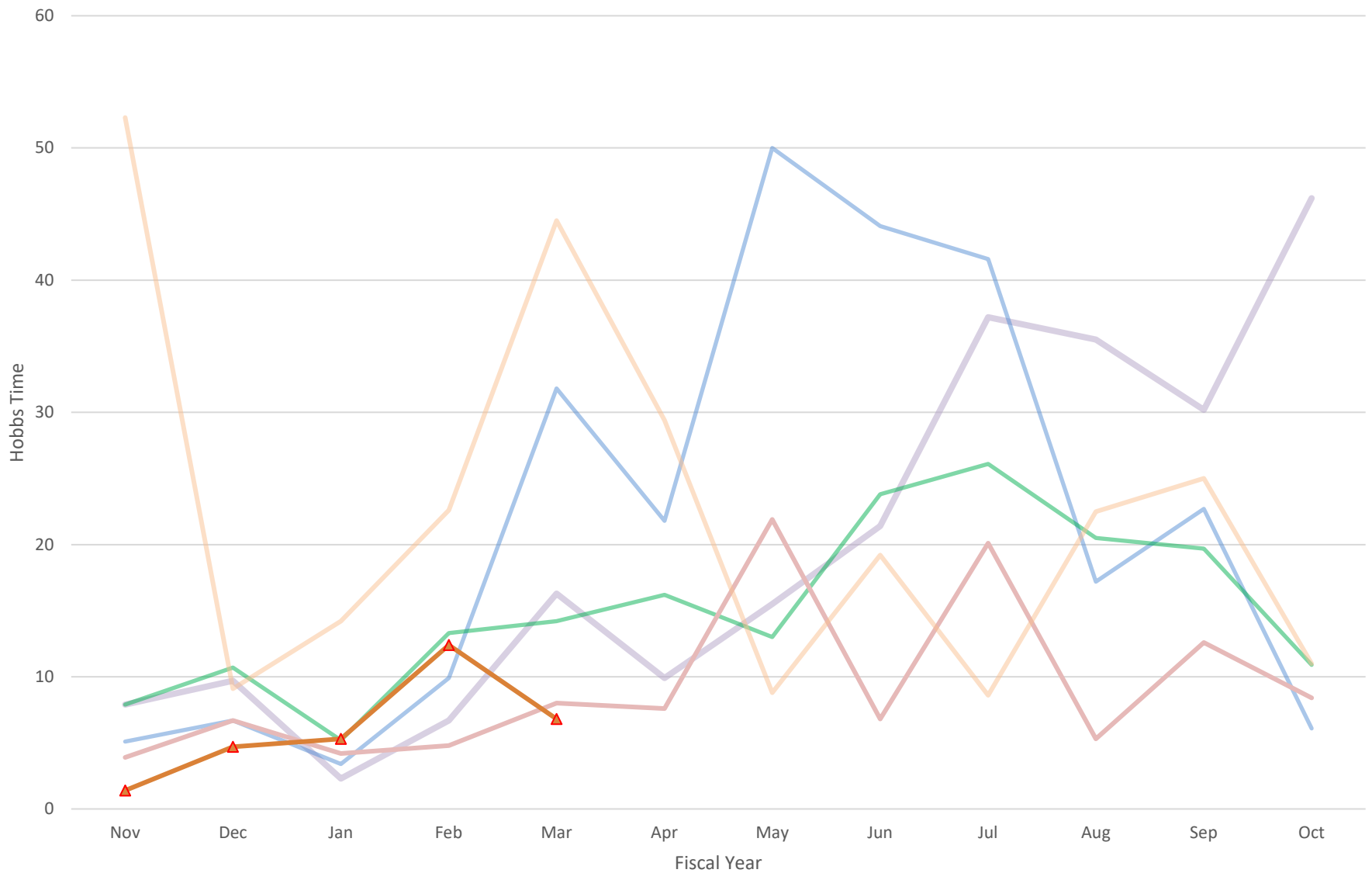
*Engine overhaul reserve rates/hr airtime*  
 \$ 25.0

D. Expenses	Budget	YTD	Over (Under)
Buildings and Admin			
Utilities / Parcel Taxes	\$ 410.00	\$ -	\$ (410.00)
Facilities, office & misc.	\$ 2,340.00	\$ 373.63	\$ (1,966.37)
Cleaning	\$ 800.00	\$ (693.71)	\$ (1,493.71)
Bank fees	\$ 35.00	\$ 1.50	\$ (33.50)
Accounting Consulting	\$ 250.00	\$ -	\$ (250.00)
Building maintenance	\$ 6,500.00	\$ 134.40	\$ (6,365.60)
Insurance			
GEKO	\$ 8,700.00	\$ -	\$ (8,700.00)
Premises	\$ 1,050.00	\$ -	\$ (1,050.00)
D&O Liability	\$ 1,150.00	\$ -	\$ (1,150.00)
Aircraft Maintenance			
GEKO	\$ 7,050.00	\$ 5,775.54	\$ (1,274.46)
Misc. Aircraft Costs			
FSP / SPOT	\$ 725.00	\$ 187.27	\$ (537.73)
CFS/Maps/Nav Can Fees	\$ 375.00	\$ 67.95	\$ (307.05)
<b>Totals:</b>	<b>\$ 29,385.00</b>	<b>\$ 5,846.58</b>	<b>\$ (23,538.42)</b>

## E. Cash statement

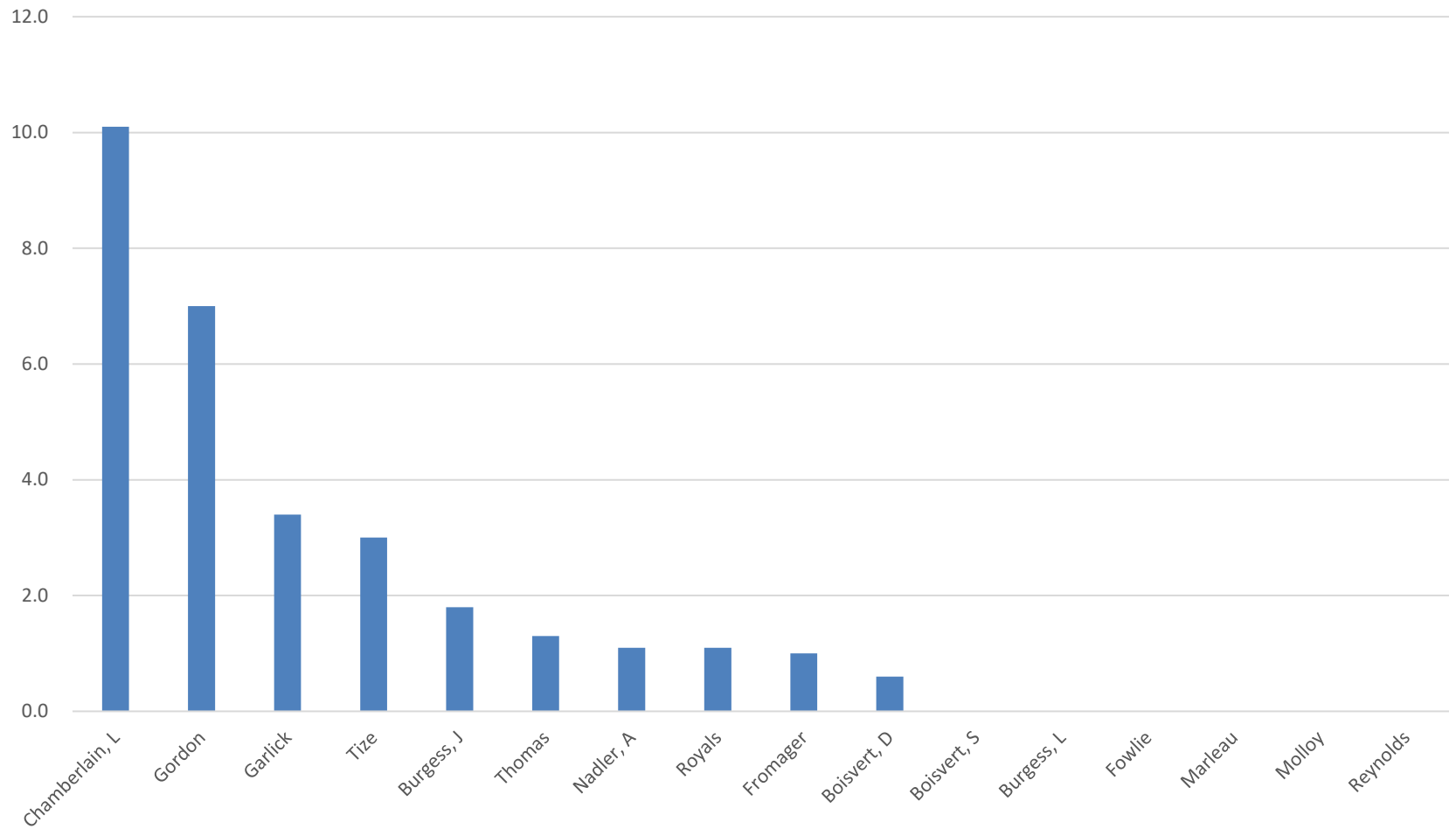
2021 Year End Balance	\$ 69,207.53	Member dep.:	\$ 8,413.87	Pending Paymts:	\$ -
Last Month's Balance	\$ 78,170.63			Pending Deposits	\$ -
Month End Balance	\$ 78,291.21			<b>Total:</b>	<b>\$ 69,877.34</b>
		O/H reserves:	\$ 33,166.50	Remainder:	\$ 36,710.84

# GEKO Usage: 2021-2022 Compared to last 5 years



'2019 Flight Time    '2018 Flight Time    2017 Flight Time    2021 Flight Time    2022 Flight Time    2020 Flight Time

## Aircraft Usage per Flying Member - March 31, 2022





**Elphinstone Aero Club**

## **Maintenance Report C-GEKO, April 13, 2022**

Maintenance is based on airtime, not flight time.

Air Time 31 Mar 2022      6788.4 hrs

Air Time as of 9 Apr 2022    6796.2 hrs

- Next 100 hr/annual due 01 July 2022 or 6822.8 hrs air time. Whichever comes first.
- Therefore we have 26.6 hrs airtime to the next 100 hr which will probably come due in May.
- There are no outstanding maintenance issues at the date of this report.
- Denny is prepared to do the 100 hr/annual provided he has help with some of the physical issues. Arrangements will be made.
- The RHS main wheel tire and tube had to be replaced due to a slow but persistent leak and tire wear. Denny replaced them with new from our spares which will now have to be replenished as soon as possible.
- With the warmer weather I recommend that the defective white paint on the fuselage and doors be redone. Due to cost and time issues, I don't intend it to be of the same standard as was used from the MLG bulkhead foreword when the windshield was replaced. Suggest serviceable but not necessarily showroom standard. Probably a total of 4-5 days but with breaks between phases when the aircraft can be flown if required. A roller rather than a spray to make full masking unnecessary.

Kris Reynolds  
Director of Maintenance  
EAC