



Elphinstone Aero Club

ANNUAL GENERAL MEETING - MINUTES

NOVEMBER 17th, 2019

1. Chairman acknowledged 1 valid proxy submitted.
2. Quorum established – a record-breaking 26 members in attendance!
3. Meeting called to order at 10:15am.
4. Motion to adopt minutes from the 2018 AGM was carried (JB/DC).
There was no business arising from the 2018 AGM Minutes.
5. Additions to the agenda: Discussion of website added to New Business, a Round-Table introduction of all Members, and Resolution #2 to address change of wording in Policy & Procedure Manual. Motion to adopt agenda carried (JB/LT)
6. Round Table – Introductions of all Members around the table
7. REPORTS OF OFFICERS
 - 7.1 SECRETARY'S REPORT
 - Current Membership is: 39 Members; 25 Flying, 14 Non-Flying.
 - Secretary's report was adopted (JB/LT)
 - 7.2 TREASURER'S REPORT
 - Presentation & adoption of Budget (HM/RC)
 - Appointment of Auditor was waived (JB/DC).
 - Year-end financials to be signed off by Treasurer and one other member.
 - 7.3 FLIGHT OPERATIONS REPORT
 - Flying Members still owing documentation are blocked from booking aircraft until this documentation is provided to Director of Flight Operations
 - Discussion of the 90-day currency rule and how it relates to insurance policy. A pilot who wishes to have check-ride waived must request this in writing to Director of Flight Operations, along with documented proof of currency in aircraft in same category to be considered. Any pilot that has not flown GEKO in the last 90 days has been tagged a "Non-flying Member" and cannot book the aircraft as a way to track currency.
 - Discussion of 10-hour per year flying time: It is not a requirement, however it is a suggested minimum for safety considerations as well as the sustainability of the Club.
 - Master flight plan on file – a single "Club" master plan on file with Greg Caple as emergency contact is the goal. Right now, emergency contact information needs to be given each flight, but all other basic information is on file. Paper copies of flight

plans will be made available in the Ops Room for those that wish.

- Flight Operations Report adopted (JB/DC)

7.4 MAINTENANCE REPORT

- Turn and bank gyro will be shipped this week, along with a new spinner.
- 50hr inspection is scheduled for tomorrow
- NOTE** - Oil for GEKO – fill to 6, add at 5 & record in JLB.
- Maintenance Report was adopted (LG/JB)

8. AIRPORT REPORT

- Runway extension will go ahead next year, following additional funding. The logistics of shutdown for this work is under discussion.
- Airport Report adopted (JB/LT)

9. REPORTS OF COMMITTEES

9.1 FACILITIES COMMITTEE

- Foosball table – won the bid with SCR D, waiting for bill and then it will be picked up and brought to the Clubhouse – let the games begin!
- Facilities Report adopted (JB/KR)

9.2 AD HOC COMMITTEE – EAC LEASE

- Greg added that DOS will be doing due diligence and looking at other airports how they structure leases for consistency between lease holders
- Lease Committee Report adopted (JB/DT)

MEMBERSHIP & COMMUNICATION COMMITTEE

- Report adopted (JB/LG)

9.3 NOMINATION COMMITTEE

- Reviewed nominees for election, and logistics of the election: Members elect Chair and Directors, newly elected Board appoints Officers / roles.

7. BALLOTING / VOTING

- 7.1 Appointment of auditor – not applicable
- 7.2 Auditor remuneration – not applicable
- 7.3 **Resolution #1** – Keeping Membership Fee for 2019/2020 at \$75. Motion was carried after some discussion of raising it to help offset mounting costs related to Clubhouse maintenance.
- 7.4 **Resolution #2** – Change of wording in P&P Manual from “same make and model” to “same category” was carried, with D. Boisvert & R. Hoffman in opposition.
- 7.5 Election of Directors & Chairperson:
 - Nominations from the floor – Greg Caple for director (LG/DT)
 - Words by Chair nominee Howie McLennan, explaining his reason for running for Chair and looking out for the future of the Club.
 - Chairperson Luke Gordon

- Directors – Greg, Kris, JenB

8. NEW BUSINESS

- Website: – Gracelyn is moving to Courtney and looking for support to maintain website. Amy Crider volunteered. Gracelyn will work with Amy to hand over information.
- New members & Scheduling – Dave Boisvert spoke to the Club's support of encouraging new young members who are building time to pursue a career in aviation. All Members should feel free to ask them about scheduling changes if you want to book the plane and they have it booked, as they are aware the aircraft is there for all Members to use and don't want to "hog" it, but also want to make use of it whenever they can. There may be up to 4 people time-building by early spring with the addition of Harrison Jones to the membership.
- Rodger Garlick – asked about ADSB In/Out if he wants to take GEKO to the USA. Steve answered it is only needed if you fly into Mode C airspace or Class C airspace. Kerry mentioned for US\$1,800 an ADSB-out tail light can be purchased and is approved in the US
- Howie brought up there have been problems with airspace and a review of the airspace has been initiated by Nav Canada. There is little information from users, so they are asking for pilots to report if they have been denied entry into Class C Airspace or denied circuit work at any airport, or any major delays due to traffic. COPA has a form to fill out if you have any of these issues and can report through them as they will tie into Nav Canada findings. Need to know where, when and for how long. Howie asked that Flight Operations Committee to report on behalf of Club.
- Meeting for users of Airspace on the 27th – Greg and Howie will attend, let them know if you have had any issues.

9. INTRODUCTION OF NEW BOARD

- Chairperson: Luke Gordon
- Directors: Jennifer Burgess, Greg Caple, Kris Reynolds

10. Motion to terminate meeting was carried 12:07pm (JB/SB)

